

HOW TO USE MyICC



Set up an eRefund Account

3/1/21

- 1 Visit my.icc.edu and click on Tuition Payment.



Tuition Payment

- 2 Log in to the ICC Student Payment System.
 - The payment system displays the student's total account balance including any estimated financial aid. Term balances are noted under the Term Balances section.
 - Authorized parents, guardians or others will log-in using the Authorized Users section. Find out more about authorized users [here](#).

Click on User Type for Login

Students and Staff

Use your MyICC Login and Password

MyICC Username

Password

Login

- 3 Select Electronic Refunds and click on Set Up Account.

Electronic Refunds

- 4 Select checking or savings account and enter your banking information in the appropriate fields. For a checking account, you must use the Routing and Account Numbers as they appear on the bottom of your check. DO NOT enter the number on your debit card.

Your Name
1234 Main St.
Any Town, USA 12345

Date

Pay To The Order Of

Your Bank Name
Address of Your Bank
Any Town, USA 12345

For

123456789 000123456789 1234

Routing Number Account Number Check Number

- 5 Name your eRefund Account as something you will recognize in the future and select Continue.

Option to Save

Save this payment method for future use

Save payment method as:
(example My Checking)

My Checking

Cancel

Continue

- 6 Review your account information on the authorization page. In order to verify your account information, ICC will conduct a transaction for \$0.00 once your account information is finalized.

- 7 Select I Agree to confirm you agree to the Terms and Conditions, then click Continue to finish setting-up your eRefund Account.

Please check the box below to agree to the terms and continue.

I Agree

Print Agreement Cancel Continue

Note: eRefund accounts can take up to 8 business days to be verified.

Students with unverified eRefund accounts will receive refunds in the form of a check.